

Guide for students - task 2

Background

The facts in the background to this task are the same as you have already seen in task 1.

You are a lawyer at Queensford Wakeley LLP. The firm have been instructed by the School to carry out an investigation into what happened on the night of the party.

The School have told you that they do not intend to discipline the students who were simply attending the party, but they do want to find out whether an offence was committed in relation to the window. They would also like to obtain any information which will help them decide whether the PE teacher did not take enough care in the way he looked after the keys to the gym. In addition, they would like any information you can gather as to how Jo came to be unconscious in the school gym that night.

The student you are interviewing is in the final year of school. You have never met him before and have had no contact with him prior to the interview, as the appointment was made by the School.

You are interviewing him in a room at the School.

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The task

This task is designed to test various skills which are needed if you are to be a successful lawyer, including:

- Listening ability
- Emotional intelligence/people skills
- Building rapport with witnesses and clients
- Effective communication
- Quick thinking
- Teamwork!

Part 1 - webinar

You are going to see a video of a witness interview. Although you will see a lawyer on-screen, we would like you to imagine that you are the lawyer conducting the interview in order to participate in the task.

You will only be able to view this video once, as part of a webinar, and you will not be able to pause, rewind or replay it. At times the video will pause itself, and during that pause you will see a question or a series of questions on the screen. You will also see a timer in the top right-hand corner of the screen. This timer tells you how long it will be before the video starts playing again. When the video starts again, the same interview will continue as though you have advised the witness (where relevant) during the pause. Please don't worry about whether your previous answer was correct, just move on when prompted.

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The questions may be about what you have seen on screen or heard during the video; what it would be appropriate for you to do or say next; or refer back to your knowledge of events from task 1. You might find it helpful to have the task 1 scenario and the fact sheets from the portal to hand in case you want to refresh your memory.

It might be hard to remember everything you see or hear during the video, so it would be a good idea to take notes throughout.

Some of the questions will have a 'yes' or 'no' answer, some will be multiple choice, and some will require you to give a written answer.

You **must** submit your answers to the questions before the video restarts. If you do not submit the answers in time, they will not be recorded and you will not receive any marks for those answers.

You are expected to collaborate to provide your answers to each question as a team. You might want to think about your strategy in advance, to ensure you do not lose time during the task in deciding who is going to be inputting your answers. You should not worry about crafting a perfectly-written answer, as you are under time pressure. Bullet points or short sentences are fine for the most part – although when we have asked you to 'write out the words you would say,' that is exactly what we mean.

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Part 2 - witness statement

Following the video task, you will be asked to prepare a witness statement setting out the information you have collected during the interview. A template for the witness statement is provided on the portal. We have also provided you with an example witness statement alongside the example 'good interview' and 'bad interview' videos. We strongly recommend that you review this material before you start writing the statement, if you have not done so already. You will have a week from the viewing of the task 2 video to submit your witness statement (i.e. it must be submitted by 5pm of the same day the following week). Your teacher may remind you as the deadline approaches, but please give yourself plenty of time to ensure your answer is uploaded.

Good luck!